



Chemical Tribal Emergency Response
Commission

Regular Meeting Minutes

October 17, 2024

2:00 PM

Office of Emergency Management

1. Call to Order. *A quorum was present and the Chair, Merold Porter, called the meeting to order at 2:10 p.m.*

A quorum of members is required to start the meeting or vote on any action item. A quorum shall consist of at least fifty percent (50%) of the established voting membership. When a vacancy occurs, the vacancy will not count toward the quorum.

Departments:

OCM	Absent	GRDOT	Absent
OEM	Adam Sainz	OSH	Kevin Jones
GREMS	Absent	GRPD	Raymond Soto
GRDEQ	Angelo Cortez	DPW	Absent
GRFD	Absent	Tribal Health	Hollie Roger

Community-at-Large:

District 1	Dee Sha Jackson	District 2	Vacant
District 3	Vacant	District 4	Monica Antone
District 5	Absent	District 6	Absent
District 7	Vacant		
Chair	Merold Porter		

2. Roll Call

*Non-Voting Members Present:
OGC – Zachary Picciotti*

3. Approval of Agenda. *Motion to approve the agenda as presented by Dee Sha Jackson and 2nd by Monica Antone.*

8 in favor / 0 opposed / 0 abstention Motion Carries

4. Approval of Minutes. Merold Porter. Commission Chair

4.1 Approval of August 15, 2024 Minutes.

Incorrect information presented. Tabled by Chair to the Next Meeting.

5. Presentations and Reports

5.1. Community-at-Large Nominations. Wade Brannon, CTERC Coordinator

The appointment of Mrs. Monica Antone was noted. The progress of District 3 nominations was presented.

5.2. Fiscal Year 2025 Budget. Wade Brannon, CTERC Coordinator

The FY '25 budget was present. The total operating budget for the Commission is \$12,400. The budget includes \$1,200 for office supplies, \$2,400 for operational materials, \$6,300 for stipends, and \$700 for meeting expenses.

6. Unfinished Business

None

7. New Business

7.1. Approval of FY 2025 CTERC meeting schedule. Merold Porter, Commission Chair

A proposed Fiscal Year 2025 meeting schedule and work plan was presented.

Motion to approve the proposed calendar and work plan by Dee Sha Jackson and 2nd by Monica Antone.

8 in favor / 0 opposed / 0 abstention Motion Carries

7.2. Approval of 2024 Tabletop Exercise After Action Review. Wade Brannon, CTERC Coordinator

A Draft of the 2024 Tabletop Exercise After Action Review was presented and discussed.

Motion to approve the 2024 Tabletop Exercise After Action Review by Dee Sha Jackson and 2nd by Monica Antone.

8 in favor / 0 opposed / 0 abstention Motion Carries

8. Member's Open Forum and Announcements. Merold Porter. Commission Chair

D4 Representative requested a new commissioner orientation and training. The D1 representative requested additional training as well.

9. Next Meeting Date and Location. Merold Porter. Commission Chair

January 16, 2025

2:00 p.m.

Office of Emergency Management

10. Adjournment