



Chemical Tribal Emergency Response  
Commission

Regular Meeting Minutes

August 15, 2024

2:00 PM

Office of Emergency Management

1. Call to Order. *A quorum was present and the Chair, Merold Porter, called the meeting to order at 2:01 p.m.*

*A quorum of members is required to start the meeting or vote on any action item. A quorum shall consist of at least fifty percent (50%) of the established voting membership. When a vacancy occurs, the vacancy will not count toward the quorum*

**Departments:**

OCM	Absent	CPAO	Roberto Jackson
OEM	Adam Sainz	OSH	Kevin Jones
GREMS	Michelle Harrell /Deanna Hadley	GRPD	Ramond Soto
GRDEQ	absent	DPW	Absent
GRFD	Steve Nasewytewa	Tribal Health	Mohamad Sari-Basel Sbai

**Community-at-Large:**

District 1	DeSha Jackson	District 2	Vacant
District 3	Vacant	District 4	Merold Porter
District 5	Brenda Kyyitan	District 6	Laverne Jackson
District 7	Vacant		

2. Roll Call  
*OEM – Bruce Harvey*  
*OGC – Zachary Picciotti*
3. Approval of Agenda. *Motion to approve the agenda as presented by Dee Sha Jackson and 2<sup>nd</sup> by Brenda Kyyitan.*  

*11 in favor / 0 opposed / 0 abstention Motion Carries*
4. Approval of Minutes. Merold Porter. Commission Chair
  - 4.1 Approval of July 18, 2024 Minutes. *Motion to approve the July 18, 2024 meeting minutes, with corrections by Dee Sha Jackson and 2<sup>nd</sup> by Brenda Kyyitan.*  

*11 in favor / 0 opposed / 0 abstention Motion Carries*
5. Presentations and Reports
  - 5.1. Presentation on Tier II Reports. Wade Brannon, EPCRA Coordinator.  
*The four provisions of the Emergency Planning and Community Right to Know Act were reviewed. The requirements of Tier 1 and Tier 2 facility reporting was reviewed. And the roles and responsibilities of State and Tribal Emergency Response Commissions were reviewed*

5.2. Report on 2024 Tabletop Exercise Progress. Wade Brannon, EPCRA Coordinator.  
*The progress to date, including objective development, scenario development, discussion questions and logistics were reviewed.*

6. Unfinished Business

*None*

7. New Business

7.1. Reschedule Tabletop Exercise to September 26,2024. Bruce Harvey. Commission Chair  
*OEM Director requested the rescheduling of the CTERC tabletop exercise from September 19, 2024 to September 26,2024. Rescheduling would allow the needed department directors and/or representatives to participate in the tabletop.*

*Motion to reschedule the tabletop exercise to September 26, 2024 from 9:00 a.m. to 11:00 a.m. at a location to be determined by Dee Sha Jackson and 2<sup>nd</sup> by Kevin Jones.  
10 in favor / 1 opposed / 0 abstention Motion Carries*

8. Member's Open Forum and Announcements. Merold Porter. Commission Chair  
*D1 Representative requested update on illegal dumping East of Community and expressed other illegal dumping concerns. DEQ not present. GRPD Det. Soto will follow up.*

*D6 Representative stated that a tractor trailer marked "Waste Material" was seen on the road.*

*Tribal Health reported that vector control fogging operations were underway and requested that bodies of stagnant water that are 3 days old or older be reported to Environmental Health so they can be treated.*

9. Next Meeting Date and Location. Merold Porter. Commission Chair

*September 29, 2024*

*9:00 AM*

*Location to be determined.*

10. Adjournment. *The meeting was adjourned by the Chair, Merold Porter, at 3:03 p.m.*