



Gila River Indian Community
CHEMICAL TRIBAL EMERGENCY RESPONSE COMMISSION/
LOCAL EMERGENCY PLANNING COMMITTEE

C-TERC Special Meeting

Date: July 19, 2018

Time: 9:00 AM

Location: GRIC Office of Emergency Management (1576C South Nelson Drive, Chandler AZ, 85226)

A G E N D A

Minutes

A. CALL TO ORDER: Chairperson **Vice Chairperson** (C-TERC Chair was not present), so Vice-Chair called the special meeting to order at 9:13am.

B. INVOCATION: Vice-Chair called a moment of silence

C. ROLL CALL: Beckilyn Gonzales, EPCRA Coordinator

Department	July 7-19-18
CTERC Chair	0
DEQ	0
District 1 CLM	0
District 2 CLM	✓
District 3 CLM	✓
District 4 CLM * Vice-Chair	✓
District 5 CLM	✓
District 6 CLM	✓
District 7 CLM	✓
DOT	✓
DPW	0

Department	July 7-19-18
Gila River EMS	✓
Gila River Fire	✓
Gila River Police	✓
Governor and/or Elected Official	0
OEM	✓
OCM	0
OSH	✓
Tribal Health	0

✓|Present

0|Absent

D. APPROVAL OF AGENDA: C-TERC Vice-Chair went over agenda with reading, reviewing and making notes of the C-TERC Bylaws, then next C-TERC meeting will accept motion for recommend changes/adjustments to the Bylaws.

E. NEW BUSINESS:

Notes taken from EPCRA Coordinator on discussions as the commission read word for word of the C-TERC Bylaws:

1. Revision of the C-TERC Bylaws

a. Section I

In the purpose statement recommended the following verbiage in first sentence “i.e., the (insert recommended changes) development of comprehensive facility chemical emergency response plans,;

“i.e.” – define how the i.e. is used; the i.e. is used correctly and has same meaning.

Add “promoting the”

Add “promote and ensure”

Add “promote and educate”

Recommend to add the following to the end of the sentence “in accordance to...(reference what document or agency)”

Under B bullet at the beginning of the sentence make the following changes: “reflect changes on what is decided in the purpose statement”

Some recommended to leave as is

Add “ensure the development of”

b. Section II

No changes

c. Section III

No changes

d. Section IV

Update current mailing address:

Post Office Box 5072, Chandler, AZ 85226

e. Section V

No changes

f. Section VI

Recommend the follow changes under B. Voting Membership:

“Adjust health resources to reflect new department name (Tribal Health)”

Add “Dept of Transportation” as voting member or remain as advisory body?

Remove “Emergency Medical Services” – some discussion on keeping EMS as voting member and some want to reflect the Title 18 definition and keep EMS as advisory body.

Remove “Gila River Indian Community Ranger”

Motion was made to draft a letter to DEQ to make recommendation to add EMS and DOT as “voting members” and remove EMS as “advisory body”. Letter will be drafted from C-TERC to DEQ based on the motion.

g. Section VII

No changes

h. Section VIII

Recommend to make the following changes:

Under bullet D. #2. Correct to reflect “Title 18”

Add “#7. to reflect on retaining documents such as reports, minutes, etc. and EPCRA Coordinator will work with Linda Sauer from Law Office to word this correctly.

i. Section IX

No changes

j. Section X

No changes

k. Section XI

Recommend to change verbiage “regular” to “quarterly” to reflect currently C-TERC Meetings due to budget cuts.

Under A. Meetings in 1. bullet and b. bullet to make the following changes: Replace with “quarterly” where it states regular meetings. Then replace “the” with each in the first sentence of 1. bullet.

l. Section XII

No changes

m. Section XIII

No changes

n. Section XIV

No changes

Office of Emergency Management recommends to the commission to review & read the Title 18 (which was provided to everyone at the meeting) and the C-TER Bylaws.

Next C-TERC Meeting will entertain comments/recommendations to make adjustments to the C-TERC Bylaws.

Motion was made to:

To have the EPCRA Coordinator draft a letter to DEQ to recommend amendment pursuant to Title 18 Section 504, designate adding Dept of Transportation as a “voting member” and remove Emergency Medical Service as the “advisory body”, then add Emergency Medical Service as a “voting member” by D6 CLM, Laverne Jackson and 2nd by D6 CLM, Genevieve Mack.

K. ADJOURNMENT: *by Vice-Chair at 11:10am*

◆ - Denotes tabled item from previous meeting